

Classified

Unless otherwise directed, this document details the Classified Staff that are to report to work on eLearning days when school is cancelled due to weather related conditions. If you are essential to report to work, then you should exercise caution and report at the usual time. Employees who are unable to report to work need to contact their immediate supervisor.

Custodians are expected to report to work or take a personal business or vacation day.

Maintenance/Grounds and Mechanics - are expected to report to work or take a personal business or vacation day.

Technology Department Salary positions - are expected to report to work or take a personal business or vacation day.

Year-round Classified Salary positions - are expected to report to work or take a personal business or vacation day.

School-year Classified Salary positions - are expected to host three hours of office hours and provide a summary of activity to his/her supervisor. Supervisors will provide guidance regarding student support.

The following groups do **not** report to work if school is closed and will not be paid:

Secretaries/Receptionists/Clerical - school year calendar

Paraprofessionals

Media Coordinators/Librarians - K-6

Bus Drivers and Bus Monitors

Food Service employees

Technology Support Specialists

Assistant Corporation Data Manager

ECSEC paraprofessionals

Note: Based on IDOE requirements for professional development, opportunities may exist at the end of the school year to recoup lost wages.

Staff Status on Weather Related eLearning Days

Management

Unless otherwise directed, this document details the Management Staff that are to report to work on eLearning days when school is cancelled due to weather related conditions. If you are essential to report to work, then you should exercise caution and report at the usual time. Employees who are unable to report to work need to contact their immediate supervisor. If you are not at work, you are to utilize a personal business or vacation day.

Assistant Transportation Director
BPAC Assistant Tech Director
Communications Coordinator
Dean
Fitness and Performance Center Director
Grants and Assessments Coordinator
Technology - Network Engineer
Technology - System Architect

The following groups do **not** report to work if school is closed and contracted day is adjusted with their supervisor:

Chief of Police
Police

Staff Status on Weather Related eLearning Days

Administrative

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261 day administrators

- Superintendent
- Cabinet
- Directors (Building Services, Facilities, Food Service and Transportation)
- HS Principal
- Corporation Treasurer
- Administrative Assistant to Superintendent/Asst Supt
- PAC Technical Director

224 days administrators

- Jr HS Principal
- HS Associate Principal
- College and Career Readiness
- Director of Music

222 days administrators

- Director of Athletics

219 day administrators

- Data Manager

214 day administrators

- HS Assistant Principal(s)
- Jr HS Assistant Principal
- CIS Principal
- CIS Assistant Principal
- Elementary Principal
- Elementary Assistant Principal(s)
- Elementary Assistant to the Principal

The following group do **not** report to work if school is closed and contracted day is adjusted with their supervisor:

199 day administrator: Alternative School Coordinator